

Faculty Senate Meeting Minutes

**January 21, 2016
1:00 to 3:00 p.m.
Hall of Honors**

Senators in Attendance:

X	Y. Brown (CAS)	X	X. Gao (COB)	X	G. Sargut (COB)
X	D. Calvin* (CHHS)	X	L. Geller* (UL)	X	X. She (COE)
X	M. Carrington* (CAS)	X	D. Golland* (CAS)	X	J. Shin (AL)
X	X. Chen (CAS)	X	K. Marrar (CAS)	X	A. Tamulis* (CAS)
	D. Cortese (CAS)	X	E. Mengova (COB)	X	C. Tymkow (AL/CHHS)
X	L. Danley* (COE)	X	R. Muhammad* (AL/CAS)	X	S. Wadhwa (CHHS)
X	E. Essex (CHHS)		B. Parin* (AL/CAS)	X	S. Wagner* (AL/COB)
X	L. Falconnier (CHHS)	X	V. Person (COE)	X	B. Winicki* (COE)
X	S. Gandy* (COE)	X	Z. Ramamonjiarivelo (CHHS)		

* = Faculty Senate Executive Committee, Standing Committee Chairs

Guests: S. Cervantes, S. Estep, R. Hill, J. Klomes, W. Kresse, M. Zell

1. *Call to Order:* The meeting was called to order at 1:05 p.m., with quorum, by Faculty Senate President Winicki.

2. *Administrative Updates:*

Enrollment and admissions – *Dean Hill* reported that total FTE has increased 1.2% over last year. This increase in total FTE includes a 5.99% increase in graduate FTE. He also reported that 71.7% of this year's first year cohort students are enrolled for Spring semester. In new freshman applications for next year, GSU currently has received 575 applications. Of those applicants, 230 have been admitted, compared to 118 admitted students last year. Fifty five of the admitted students are direct admits, and the rest are Early Start students. Dean Hill said that GSU's goal for admissions is 270 ± 30 students.

Alignment/integration of CASLO, Gen Ed Council and HLC – Zell said that in the Gen Ed Council, faculty communities are collecting and analyzing data, making rubrics and looking at assessment artifacts, and drawing assessment conclusions pertaining to

selected general education goals. Outcomes of this work are passed on to CASLO. Feedback from CASLO is brought back to the faculty. Winicki and Wagner said that the charge of CASLO is not clear. Wagner added that CASLO seems redundant. Winicki said that the Faculty Senate would like to know the hierarchy among Gen Ed Council, CASLO and HLC. Dean Hill replied that the Provost can clarify the relationships among the committees. Winicki will request from the Provost a charge for CASLO.

Policy 6 and late withdrawal form – Dean Hill said that he thinks the late withdrawal form has been revised to again include signatures from instructors. He said that he would make sure that the revised form is sent to the Faculty Senate.

Unit B faculty supervising/chairing capstones at graduate level- Dean Hill reported that the issue has been resolved.

HR Climate Survey (Dec. 21, 2015, email)- Dean Hill reported that Human Resources conducted 2 surveys, of which one was an internal survey. They now have raw data back from the surveys, and will soon share the results.

SEIs: Non-integration of class lists (Blackboard, Colleague, SEIs), electronic SEIs going to students who have withdrawn, timeline for RFP- Muhammad reported that the SEI committee has received four bids in response for the RFP for a company to develop new SEIs. The RFP requested SEIs that could be either paper or online. Not all of the companies who submitted bids could produce both kinds of SEIs. Muhammad said that the committee will have another meeting on the submitted bids, and then will make a report to the Provost's office. Estep said that two companies are being interviewed, and both can produce both types of SEIs. Estep said that faculty and the union should have good representation on the committee that will design the new SEIs. She said that a major problem with current administration of SEIs is that deans have access to SEIs before they are processed by ITS. She said that this should change, and suggested providing legal sealing tape for SEI packets. Golland suggested a central SEI repository to which only ITS has access. Wagner said that some current SEI problems (e.g., non-integration of class lists with Blackboard, electronic SEIs being sent to students who have withdrawn from classes) may be due to Colleague, and not to the SEI system.

CSU amicus brief by Illinois public universities (Chicago Tribune, Nov. 26)- Alexis Kennedy addressed the amicus brief in a recent email sent to Faculty Senate (attached).

Freedom of Information Act (FOIA) application to faculty email- Alexis Kennedy also addressed this issue in her email (attached).

3. *Review of November 2015 draft minutes*- Golland made a motion to approve the November 2015 minutes as presented; Muhammad seconded. The approval of minutes passed unanimously.
4. *Faculty Senate Action Items*:
 - *Confirmation of William Kresse as Faculty Senate Parliamentarian* – Winicki introduced Dr. William Kresse, who has volunteered to serve as Parliamentarian for Faculty Senate. Winicki made a motion to confirm Dr. Kresse as Parliamentarian;

Golland seconded. Dr. Kresse was confirmed as Parliamentarian by unanimous voice vote.

- *Confirmation of new member for University Student Conduct Committee: Dr. K.G. Sanjaya Ranmohotti (CAS, Chemistry)*- Golland made a motion to confirm Dr. Ranmohotti as a member of the University Student Conduct Committee; Muhammad seconded. Dr. Ranmohotti was confirmed by unanimous voice vote. Golland then said that Dr. Sayani Bose, first year faculty in Geography, has volunteered to serve on the committee. Golland made a motion to confirm Dr. Bose as a member of the University Student Conduct Committee; Essex seconded. Dr. Bose was confirmed by unanimous voice vote.

5. *Faculty Senate Discussion Items:*

- *Requirements for syllabi distributed to students*
 “Supervising” Unit A name? Statement re: monitoring of fidelity to UCC-approved syllabi?- After discussion, the consensus among senators was that the name of the “supervising” Unit A faculty should not be required on syllabi distributed to students, but that all academic programs should continually monitor each syllabi for fidelity to the UCC-approved syllabus. Winicki will communicate this information with the Academic Council.
 Details regarding readings and assignments under Topical Outline- After discussion, the consensus among senators was that because class activities, scheduled assignments, etc. differ among disciplines, there should be no universal requirement for information included under Topical Outline, beyond that required by UCC.
- *Proposed (by Tom Bierdz) edit for syllabus Disability Statement* – Winicki said that Tom Bierdz proposed that “neuro/physical difference” be added as a disability to the syllabus Disability statement. Senators discussed appropriate ways to increase awareness of this difference, including adding “neuro/physical difference” to protected categories in the Title IX statement. Tamulis said that awareness and appropriate conduct regarding these issues are addressed in Policy 52, and in the Student Conduct Policy. Winicki will again talk to Tom to clarify what he proposed, and will communicate his response to the Executive Committee.

6. *Reports:*

- *APRC*- Wadhwa reported that APRC had nothing to review this month.
- *EPC*- No report.
- *UCC*- Wadhwa reported that UCC’s first meeting of Spring semester will be next Monday. She also reported that UCC has a newly approved syllabus template. She will tell Beth Parin about the Faculty Senate’s decisions on information to be included on syllabi distributed to students. She said that UCC needs to know where to post its work status updates. After discussion, the consensus among the senators was to publish status updates to the GSU Portal.

- *Graduate Studies Council*- Tymkow reported that the first Spring semester meeting of the Graduate Studies Council will be February 4.
- *General Education Council*- Zell reported that the Gen Ed Council has received data form 2014 FYS, 2015 FYS, Public Speaking classes, English 2014 classes. Faculty communities are still developing assessment and feedback practices, and determining how the assessment process can help students.
- *IBHE Faculty Advisory Committee*- Cortese submitted a hard-copy report (attached).
- *Bargaining Unit*- Estep reported that the GSU bargaining unit filed an unfair labor practice on the workload report issue. She also reported that the negotiating team has been meeting. They have decided to use traditional modified bargaining, in which a federal mediator will participate.

Golland made a motion to extend the meeting by ten minutes; Danley seconded. The motion passed unanimously.

- *Executive Committee*- (Winicki)
 - Report to Board of Trustees, Dec. 11, 2015
 - UCC Syllabus Format revision should be used for Spring 2016.
 - University Student Conduct Committee – One member is needed.
 - EPC – COE member needed.

7. *Announcements:*

- PBAC: January 25
- Self-evaluations for tenured faculty members: February 22
- HLC visit: February 22 and 23
- Uri Treisman Symposium: February 26
- April 1, 9:00 to 5:00 p.m.: University Research Forum
- Martin Luther King celebration next Monday, 10:00 am
- Board of Trustees: March 4. Golland encouraged faculty to attend BOT meetings.

Adjournment: Muhammad made a motion to adjourn; Golland seconded. Meeting adjourned at 2:51 pm.

Next meetings: Executive Committee, February 4, 1:00 to 3:00 p.m., Library Conference Room (D2417)
 Faculty Senate, February 18, 1:00 to 3:00 p.m., Hall of Honors

Respectfully submitted,

Mary Carrington
 Faculty Senate Secretary

Attachments:

- Email from Alexis Kennedy

- IBHE-FAC report

From: Cortese, Daniel
Sent: Wednesday, January 20, 2016 9:45 PM
To: Winicki, Barbara
Cc: Golland, David; Carrington, Mary; Vick, Dwight
Subject: IBHE FAC Report

Hello Barbara,

This has been quite the eventful time for IBHE FAC! Some updates for us to report to the Senate in brief:

IBHE Director Jim Applegate's update to FAC:

"As many of you are aware, over the course of the budget impasse IBHE has been actively engaged in efforts to convey the impact on higher education and the growing urgency to resolve the issue. We have appreciated the work of the Presidents as well in consistently and effectively putting the costs of the budget crises at the forefront. While even the most veteran of Illinois observers have yet to see a clear path to resolution I thought it important to share what the IBHE has been doing during this period of uncertainty. I expect each of you also has been active in communicating the increasingly harmful effects of the current impasse and advocating for a resolution.

- *Constant attention to the growing costs of the impasse in our public communications (e.g., the IBHE Bulletin, Executive Director blogs, and in public meetings and presentations (e.g., <http://www.ibhe.org/IBHEBulletin/default.asp>; <http://ibheillinois.blogspot.com/>)*
- *In depth analyses of institutional finances providing accurate information on current expenditures and a budget proposal .*
- *Advocacy for a budget and multi-year compact to stabilize higher education funding and enable progress.*
- *Regular communications with the legislative and executive branch leadership (e.g., GOMB, the Secretary of Education and staff, meetings with members of the higher education legislative caucus recently created with IBHE leadership and other legislative leaders)*
- *Regular communication with higher education leadership in the state, IBHE's faculty and student advisory committees, and campus visits to directly learn about harmful impacts on students, faculty ,staff and institutions to better coordinate advocacy efforts and inform our arguments for a budget*
- *Engagement with the Illinois Student Assistance Commission to monitor and communicate effects on low income MAP students*
- *Responses to various media inquiries providing sound data on the impact of the impasse.*

In short there are few days when we are not spending time conveying the increasing urgency and growing damage being done by the current situation. I hope together we can help Illinois avoid imposing devastating harm to our higher education system.

Tasks For Following Months:

- Working on the General Education Core Curriculum Completion Post-Matriculation. This policy is outlined in the IAI Policies and Procedures Manual located on the IAI / iTransfer website at <http://www.itransfer.org/IAI/Fact/Forms/2013IAIPoliciesandProceduresManual.pdf>.
- Establishing a Military Prior Learning Assessment Task Force to review a standardization (linked to earlier reports sent to GSU email and Senate
- The Chicago-based liaison to the Association of American Publishers (AAP), John Corrigan, will be joining FAC to plan our April meeting segment with publishers, librarians, and bookstore directors on digital teaching and learning solutions. More to come.

Respectfully submitted,

Daniel K. Cortese, PhD
Associate Professor and Program Coordinator, Anthropology and Sociology BA Program
Affiliated Faculty, Gender and Sexuality Studies
Governors State University
College of Arts and Sciences
1 University Pkwy
University Park, IL 60484.0975
(o) +1/ 708.235.2804
(f) +1/ 708.534.7895
(e) dcortese@govst.edu
(w) www.dkhc.com